

## Job Opening: Senior Accountant

Company Name: Vivek Industries

Contact Person: Samarth Gupta

Contact Number: 8341137651.0

Company Type: Partnership

Job Title: Senior Accountant

Job Type: Full Time

Job Category: Accounts

Number of Positions: 1

Level of Experience: 2 - 3 years

Salary: INR 25k - INR 30k

Job Location: Jeedimetla

Job Description:

Top 3 Responsibilities:

- Billing (Purchase & Sale)
- Creating all vouchers like SO/PO/ Stock Journals/ Payment Receipts all Entries
- Perfect with Tally Prime